

# **PARK GLEN NEIGHBORHOOD ASSOCIATION**

## **SCHOLARSHIP PROGRAM**

### **A. GUIDELINES:**

1. The scholarships are to be a cash award not to exceed \$250.00 per scholarship; our goal being to award at least two (2) scholarships for each long semester in the total sum of \$1000.00 in each calendar year. A check will be mailed to the school where the student is officially registered and has an official student ID and will be designated for academic support purposes only. The funds will be applied to the student's account to cover tuition. [Long term fall semester usually begins approximately August 24<sup>th</sup> and concludes around December 15<sup>th</sup>. Long term winter semester begins around January 19<sup>th</sup> and concludes around May 15<sup>th</sup>.]
2. The Scholarship Chairman can be the parent of a high school graduating senior; however, if this is the circumstance, the Scholarship Chairman must surrender his/her position on the Scholarship Selection Committee and an Alternate will assume this position for that particular term. All other members of the Selection Committee cannot be parents of any Park Glen student applying for the above mentioned scholarship.
3. The Scholarship Committee shall consist of the current Scholarship Chairman (except as outlined above), the President and three (3) additional members appointed by the Scholarship Chairman with the President's approval. If the President is a parent of a high school senior who is graduating he/she shall appoint an alternate to serve on the committee in his/her capacity.

### **B. ELIGIBILITY:**

#### **Applicants must:**

1. The Scholarships are restricted to residents who live in the Park Glen Neighborhood association during the year of the award. In other words, Applicants must live in the Park Glen Neighborhood Association for at least one year before the application deadline.
2. Applicants or the applicant's parents must be a member in \* good standing of the Park Glen Neighborhood Association.
3. Award winner must be enrolled in a college, university or technical school no later than the fall semester of the year he/she receives the award.

\* Good standing (current on dues / no liens on property / no current or outstanding violations)

4. The scholarship recipient must contact the Park Glen Neighborhood Association Scholarship Chairman, no later than September 1<sup>st</sup> following high school graduation if there has been a change in application of College of register.
4. Must be registered in a college or university in the United States.
5. Must be active in school and/or the community and must be able to demonstrate leadership abilities.
6. Must have a minimum cumulative grade point average of 3.00 on a 4.00 scale (or the equivalent (80% or better) if still completing high school).
7. Must be high school seniors or graduates who plan to enroll during the 2009-2010 academic year or students who are already enrolled in full-time undergraduate/graduate study at an accredited two-year or four-year college or university or vocational-technical school.

#### **C. AWARDS:**

1. It is expected that 4 awards of \$250.00 each or a total of \$1000.00 will be granted from the proceeds of the Annual Turkey Trot event by the Park Glen Neighborhood Association (PGNA). The total amount awarded may be subject to change based on actual contributions received from the PGNA event. Awards are to be used for education related expenses. Awards are not renewable; however, students may reapply to the Scholarship each year they meet eligibility requirements provided the Scholarship is offered in subsequent years. Awards are for undergraduate, graduate or vocational-technical study.

#### **D. APPLICATION PROCESS:**

1. The application must be submitted no later than 11:59 pm on **May 1, 2010**. The application package must be mailed or faxed in its entirety to: **Park Glen Neighborhood Association, 9500 Ray White Rd Suite 203, Keller, Texas 76244** or **faxed to (469) 384-4653, Attn: Park Glen Neighborhood Association Scholarship. Only complete applications received by the due date will be considered.**
2. Must provide the following credentials:
  - a. An original completed application and two (2) copies of the entire application and attachments must be submitted.
  - b. Two (2) Letters of Recommendation must accompany the application which can be from a teacher, professor, counselor, school principal, employer, minister, or an adult friend over the age of 21.
  - c. The most recent high school/college transcripts.
  - d. All signatures must be affixed, including your signature and/or parent or guardian if you are not an independent student.

It is recommended that you print a hard copy of your entire application and attachments for your records. All application pages with required fields must be completed in the format described in order to submit the application. Standard capitalization (**Jill Smith, 101 Main Street, Fort Worth, TX**) must be used when entering data. Once the application is submitted, no further revisions can be made.

You, the applicant, are responsible for gathering and submitting all required information. Since applications are evaluated on the information supplied, please answer all questions as completely as possible. Your application is considered confidential and is handled only by the Scholarship Committee in connection with your application. You will receive a confirmation when the completed application is successfully submitted. Late submissions and incomplete applications will not be considered.

**E. SELECTION AND NOTIFICATION OF RECIPIENTS:**

1. Selection of recipients is made by the Scholarship Committee. Recipients are selected on the basis of meeting all required criteria. All applicants agree to accept the decision of the Scholarship Committee as final.
2. Scholarship will be selected as recipients. Students may reapply to the Scholarship each year they meet eligibility requirements provided the Scholarship is offered in subsequent years.
3. Recipients will be notified by **June 25, 2010**. All award winners will be recognized at the Park Glen Neighborhood August Annual Board Meeting.

**F. PAYMENT OF SCHOLARSHIPS:**

1. The Scholarship Committee will process the scholarship payments. Payment of awards will be made in one installment on August 15<sup>th</sup> (for fall semester) and again January 15 (for winter semester).

**G. OBLIGATIONS OF SCHOLARSHIP RECIPIENTS:**

1. Recipients are required to timely notify the Scholarship Committee of any change in address, school enrollment or other relevant information.

**H. REVISIONS:**

1. The Scholarship Committee Reserves the right to review the conditions and procedures of the Scholarship and to make changes at any time, including termination of the Scholarship.